

Professional Personnel

Exhibit – Subject Approval

SUBJECT APPROVAL FORM

NAME OF TEACHER _____ SCHOOL _____ GRADE OR SUBJECT _____

DATE SUBJECT TAKEN (BE SPECIFIC) _____ TO _____

(BEGINS) (ENDS)

WHEN WERE YOU LAST IN SCHOOL OR WHEN DID YOU LAST EARN COLLEGE CREDITS?

WHERE IS THIS SUBJECT TO BE TAKEN? _____

FROM WHAT SCHOOL? _____

RESIDENCE _____ CORRESPONDENCE _____ EXTENSION _____

ARE YOU NOW PAID ON THE DEGREE COLUMN OF THE SALARY SCHEDULE? _____

HOW MANY CREDITS HAVE YOU BEEN ALLOWED ON THE SALARY SCHEDULE? _____

ARE YOU ENROLLED IN GRADUATE SCHOOL? _____

IS THIS SUBJECT BEING TAKEN TO MEET REQUIREMENTS FOR A GRADUATE DEGREE? _____

ARE YOU RECEIVING FINANCIAL AID FOR THIS SUBJECT? _____

SUBJECT NUMBER	NAME	CREDITS
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

APPROVED BY _____ DATE _____

NOTE: APPROVAL DOES NOT NECESSARILY MEAN YOU WILL RECEIVE REIMBURSEMENT OF 75% OF TUITION COSTS. SEE EMPLOYEE HANDBOOK AND TEACHERS WORKING AGREEMENT RELATIVE TO PROCEDURE FOR REIMBURSEMENT.

USE SEPARATE SHEETS FOR EACH SEMESTER
MAKE IN DUPLICATE